



Amelia Holiday Celebration
of Central Virginia Crafters & Artisans

produced by Amelia County High School

Saturday, December 7, 2019

Craft/Artisan Vendor Registration

Dear Crafter/Artisan/Vendor:

The next Amelia Holiday Celebration of Central Virginia Crafters & Artisans will be held **Saturday, December 7, 2019**. The time of the celebration will again be from 9 a.m. until 2 p.m. and vendor set-up begins at 6 a.m. This year's special *Early Bird Craft/Artisan Vendor Registration Deadline* is **Oct. 18, 2019**. If your registration form is received by this date, the vendor fee is only \$40 per 10' x 10' space. The spaces will be set up in either a square design or rectangle, depending on the set up. Please be specific if you are in need of a certain size. If you are unable to register by Oct. 12, 2019, the regular registration fee is \$65 per 10' x 10' space. Tables are available to rent at \$10 per table and two chairs per space will be available to those who indicate on the form below that you need them. No registrations will be accepted after **Nov. 22, 2019**. Please note if you have a special request (i.e. you want a particular spot, etc.), these will be accommodated on a first-come, first-served basis. Also home-based business vendors (Scentsy, PartyLite, etc.) will also be handled on a first-come, first-served basis. We will also have the school open Friday, Dec. 6, from 6 to 8 p.m., available for those who would like to set up early. Please let us know if you plan on setting up early so that we may plan accordingly. Vendors are also asked to donate one item to be used as a door prize.

Name: _____

Address: _____

Phone Number: _____ Email Address: _____

Type of item(s) sold: _____

Electricity Needed? yes no

*Our local newspaper **The Amelia Bulletin Monitor** will be promoting the event as well as other area media outlets. **The Monitor** is willing to promote your participation at our event. Vendors wanting promotion of their participation should e-mail **The Monitor**, at contactus@ameliamonitor.com, any pictures of your wares and a brief description of what you do no later than Monday, Nov. 18, 2019. If you are interested in advertising in our local paper, use the above address or call (804) 561-3655.*

Special Request/Comment:

Fees

10' x 10' Space Fee:

- \$40 (if received on or before Oct. 18, 2019)
- \$65 (if received after Oct. 18, 2019)
- \$10 per table _____ number of tables needed
- Chairs needed

Total Enclosed: _____

Checks and money orders should be made to **Amelia County High School**. All forms should be mailed to **Amelia County High School, ATTN: Wayne Hawkins, 8500 Otterburn Road, Amelia, Virginia 23002**. Any questions or for more information, e-mail the committee at hawkinsw@ameliaschools.com or call Wayne Hawkins at (804) 561-2101. Please note, each vendor needing electricity should bring at least one 100 ft. extension cord. Since the event is held indoors, there is no rain date and there are no refunds.

For Office Use Only: _____ Date form received _____ Payment Received? <input type="checkbox"/> yes <input type="checkbox"/> no
Received By: (Check <input type="checkbox"/> , Cash <input type="checkbox"/>) _____

All proceeds benefit the activities funds at Amelia County High School.